



Reference Release Form for KU Employees

I hereby give permission to the University of Kansas to provide work related reference information to prospective **off campus** employers. The person(s) providing the reference should confirm with the prospective employer that he/she has obtained my permission to check references.

Name (print) _____

Signature _____

Date _____

Original to department file
Copy to HR

Additional Information:

- http://www.humanresources.ku.edu/policies_procedures/termination/ups_non_reappointment.aspx