Navigate to the KU Portal
my.ku.edu

Log in

Go to the Degree Progress Report Page by clicking on the image of the graduation cap with green arrow.

At the bottom of the next page you will see a small link stating “Print Advising Report” Click on this. Be sure your pop-ups are not blocked.

Select “OK” on the “Important Notice-Please Read and Acknowledge” The password to access your document will be your Student ID.