Sample Verification of Employment (VOE)

The verification of employment is the most commonly used type of verification. It is typically used to grant credit and provide employment history for pre-employment screening. This type of verification provides basic information about an employee's job, their employer, their title, employment status (active, inactive) and the length of time with the employer.

⊙ Start a New Verification   🖶 Printable Format

The following information is provided in response to your request for an Employment Verification on: 07/01/2009

Verification Type:	Employment
Permissible Purpose:	Employee's application for credit
Information Current As Of:	07/01/2009
Employer:	Enterprise USA
Headquarters Address:	
Street:	111 Main Street
City:	St. Louis
State:	MO
Zip Code:	12345
Employer Disclaimer:	Please send garnishments to the Headquarters Address listed above, Attention Payroll Department.
Division:	00123
Employee:	Chris Meyers
Social Security Number:	XXX-XX-1234
Employee ID:	7321423
Employment Status:	Active
Most Recent Start Date:	08/16/1987
Original Hire Date:	08/16/1987
Total Time With Employer:	21 Years, 10 Months
Job Title:	Sales
Reference Number:	10259726