Our records indicate that as of October 22nd, you had not yet completed State Employee Health Plan (SEHP) Open Enrollment for Plan Year 2018. See more info below.

Please disregard this email if you have completed your PY 2018 Open Enrollment recently. If you would like to verify that your 2018 open enrollment elections have been submitted, please login MAP, click in “Benefits” tab, and click in “Pending Benefits”.

State Employee Health Plan (SEHP) Open Enrollment
For Coverage Effective January 1, 2018

Action required - Information from the SEHP indicates that you have not completed Open Enrollment. Please note even if you want to keep your current medical plan election (Plan A or Plan C), you must complete Open Enrollment or your medical plan coverage will be defaulted to a new plan, Plan N with an HRA, for 2018. Open Enrollment ends 10/31/2017.

Steps to Complete Open Enrollment

Step 1: What's New?

- On-Demand Presentation - Watch recording from 10/11/17 1pm session
- SEHP's Open Enrollment PowerPoint slides.

Step 2: Selecting a Plan. When reviewing health plans, here are several factors to consider:

- Premium and Member Cost-Sharing - 2018 Plan Rates and Health Plan Comparison Highlights
• **Plan Design** - for a side-by-side plans comparison, see the Benefits Summaries provided by [Blue Cross and Blue Shield of Kansas](https://www.bluekansas.com) and [Aetna](https://www.aetna.com).

• **Health Care Provider Network:**
  - [Blue Cross and Blue Shield of Kansas - Open Enrollment Guide](https://www.bluekansas.com) and [Provider Directory](https://www.bluekansas.com)
  - [Aetna - Open Enrollment Guide](https://www.aetna.com) and [Provider Directory](https://www.aetna.com)

Visit the [2018 Open Enrollment Booklet](https://www.bluekansas.com) for detailed information about PY 2018, plan options, changes and premium rates.

**Step 3: Complete Open Enrollment**

**Enroll Now – Access MAP**

Select your Regent University (*University of Kansas*) and you will be taken to your login screen. To sign into [MAP](https://www.bluekansas.com), use your KU online ID and password; the same credentials you use to log into your work computer. Once logged in, go to “Enrollment & Events” and click on “Launch Enrollment”

- You may go into MAP as many times as needed during Open Enrollment to make changes.
- A Pending Election Statement will be emailed to your registered email address each time an election is saved in MAP.
- The elections saved as of midnight on October 31, 2017, will become effective January 1, 2018.

*MAP Enrollment Step-by-Step Guide*

**Open Enrollment must be completed by midnight October 31, 2017.**

*Help, I cannot login to MAP* - If you cannot login, copy and paste this link [https://sso.cobraguard.net/seer_login.php](https://sso.cobraguard.net/seer_login.php) into a different browser or clear cache (for all PC browsers, hold Ctrl+Shift+Del. On a Mac, it is Shift+Command+Delete). Please note: After going through the process of clearing cache, you may need to restart your browser for the changes to take effect. If issues continue, please see further instructions on this [HRM webpage](https://www.bluekansas.com), call 864-7402 or email [benefits@ku.edu](mailto:benefits@ku.edu)

*HealthQuest* – if you have questions about the 2017 HealthQuest Program, please visit [2017 KU HealthQuest handout](https://www.bluekansas.com) or [visit KU HealthQuest page](https://www.bluekansas.com).

For more information, please visit the [KU Open Enrollment website](https://www.bluekansas.com). If you have questions, email Benefits at [benefits@ku.edu](mailto:benefits@ku.edu), call 785/864-7402 or drop by Room 150 Carruth-O’Leary. You are strongly encouraged to enroll before the last day (October 31, 2017) in case you need assistance. Thank you for your attention in this important matter.