Our records indicate that you participated in the State Employee Health Plan (SEHP) HealthyKIDS Program during Plan Year 2017. **Annual enrollment is required.** See more info below.

Please disregard this email if you have completed your PY 2018 Open Enrollment recently. If you would like to verify that your 2018 open enrollment elections have been submitted, please login [MAP](#), click in “Benefits” tab, and click in “Pending Benefits”.

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**SEHP Open Enrollment - HealthyKIDS**

Our records indicate that you participated in the SEHP HealthyKIDS Program during Plan Year 2017. You received an additional employer contribution towards the health insurance premiums for your dependent children.

Employees who qualified for the HealthyKIDS program in the prior Plan Year **must re-apply during Open Enrollment**. Therefore, in order to participate in the HealthyKIDS Program for PY 2018 (January through December 2018), you must go [MAP](#), the Membership Administration Portal, to apply.

Application website is found towards the bottom of MAP’s Enrollment & Events tab.

- For more information about the “active” enrollment requirement, HealthyKIDS, the new medical plan options and changes, MAP enrollment and more, please see the [KU Open Enrollment website](#).
- See the [HealthyKIDS Program brochure](#) that provides an FAQ as well as income guidelines. For additional information, visit [SEHP HealthyKIDS website](#).

*If you do not reapply for the HealthyKIDS program during Open Enrollment, participation in the program will end on December 31, 2017.*
The application for the HealthyKIDS program is part of the Open Enrollment process in MAP. At the time of application, you will be notified online if you qualify and are approved for the HealthyKIDS program. If approved, your premiums for coverage of your dependent children will be adjusted based upon the current HealthyKIDS contributions.

**How do I complete Open Enrollment?**

**Enroll Now – Access MAP**

Select your Regent University *(University of Kansas)* and you will be taken to your login screen. To sign into MAP, use your KU online ID and password; the same credentials you use to log into your work computer. Once logged in, go to “Enrollment & Events” and click on “Launch Enrollment”

- You may go into MAP as many times as needed during Open Enrollment to make changes.
- A Pending Election Statement will be emailed to your registered email address each time an election is saved in MAP.
- The elections saved as of midnight on October 31, 2017, will become effective January 1, 2018.

**(MAP Enrollment Step-by-Step Guide)**

*Help, I cannot login to MAP* - If you cannot login, copy and paste this link https://sso.cobraguard.net/seer_login.php into a different browser or clear cache (for all PC browsers, hold Ctrl+Shift+Del. On a Mac, it is Shift+Command+Delete). Please note: After going through the process of clearing cache, you may need to restart your browser for the changes to take effect. If issues continue, please see further instructions on this HRM webpage, call 864-7402 or email benefits@ku.edu.

*Open Enrollment must be completed by midnight October 31, 2017.*

We strongly encourage you to enroll early in October in case you need assistance.

For more information, please visit the KU Open Enrollment website

KU Benefits 150 Carruth O'Leary 8 am – 5pm - benefits@ku.edu | 785-864-7402